This is a worksheet to guide students through the process of self-evaluation. The first half of the sheet is a list of general suggestions for ensuring success—sort of a combination of work ethic plus a little strategy for producing successful work. This sheet is directed at eighth graders.

To do best work, follow this checklist:

Dedicate and schedule time to show your best work on any project.

Find a purpose for doing this project beyond the classroom expectation. Make it Yours.

Be accurate—spelling, grammar, punctuation, names, dates, places.

Be neat.

Follow directions.

Ask for clarification if needed.

Be consistent—line spacing, fonts, margins, style.

Proof-read and get feedback.

Take responsibility for careful editing and revision.

**Does this fit you?**

I understand that doing well in school is to my benefit. No matter what I choose to do in the future, much of what I do now in school will improve my options, inform my thinking, and better my chances for a high-quality life. But sometimes I just don’t do my best work.

**Answer these questions on a separate sheet of paper:**

Did I do my best work? *If the answer is a definite yes, then describe what “your best work” is, and how you knew it was your best.*

*If the answer is no or wellllll, I don’t really think so, then why didn’t you?*

The assignment was too hard - why?

I didn’t like the assignment - why not? Did I talk to the teacher about this?

I didn’t schedule my time well - what will I do differently next time I have a project?

It just doesn’t matter to me - what does matter to me, why? What will I do to make school work more meaningful? Is there someone to help me sort this out?

I was too tired to do my best work - why? Will this ever change?
Do I know what “my best work” looks like, feels like? Have I been proud of my school work on some occasion—even before I got a grade on it?

What do I do best?