Minutes of the Board Meeting  
Friends of the J.R. Van Pelt Library  
Thursday, November 5th, 2009

Present: Deb Charlesworth, Eloise Haller, Karen Hubbard, Amy Hughes, Sandy Lewin, Mary Marchaterre, Faith Morrison, Terry Reynolds, Patricia Van Pelt, Dick Rupley, Ellen Seidel, Rhianna Williams

Absent: Sue DesRochers, Don Durfee, Dana Richter, Dee Vincent

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1) Minutes:
   - The minutes of the October, 2009 meeting were reviewed and approved. Motion by Faith and seconded by Patricia.

2) Treasurer Report (Terry Reynolds)
   - Terry Reynolds presented the latest FVPL Treasurer Report. Account balance is $18,580.38. The treasurer’s report was reviewed and approved. Motion by Patricia and seconded by Karen.
   - Dana was reimbursed $45 for expenses from the work bee.
   - Ellen will check with Carol about the invoices from #3 (Presentation Technology Group Study Rooms).
   - Encumbrances were listed for the Archives Photo Project $2000, Archives Travel Grant Program $1500 and Presentation Technology Group Study Rooms $2500 and Dana reimbursement of $45 (paid already) and Newsletter photocopying $25. The total for encumbrances is about $6025.

3) Old Business:

A. Annual FVPL Meeting – Oct 29th 4 to 6pm - East Reading Room
   - Meeting went well about 35 people attended.
   - It was suggested we might want to contact the speaker and see if she wants an end of spring term follow up presentation. Amy will ask Don to see if Ulla Aatsiniki is interested in this.
B. Work Bees

- See Dana’s email about the Oct 24th work bee. It went very well.
- Faith will ask the AICHE group if they are interested in:
  - Being involved in this ‘Make a Difference Day’ work bee next year.
  - Also, she will check if one of the students from this group is interested in joining the board.
  - She will ask if one of the students from this group is interested in joining the board.
- We need boxes.
- Our next work bee will be Dec 3rd instead of the meeting – it will be from 3-5pm.
- Our spring work bee is tentatively set for Sat March 27 10 – 2pm with pizza for lunch.

C. Web Page

- Our current web page is updated by Faith with minutes, newsletters, announcements, etc.
- Deb will look into what is needed to update our web page to the new format. At this time, she has sent several emails about the status and some recommendations.

D. Status of setting up a Friends store on the MTU techshop web site (Don)

- Don is currently investigating this.

4) New Business:

A. Newsletter

- Some people were accidently dropped from the last newsletter list. The problem has been fixed. It was recommended that we should keep track of the numbers, so that we will notice if there is a problem in the future.

B. Promoting Friends

- Faith will draft an article about the Presentation Technology Study Groups (currently she has emailed several drafts for our approval). This article will be sent to Tech Today/Lode to promote our involvement.
- In the future, we should talk about our involvement with the popular collections/books.

5) Informational Items:

A. Book Cart (Karen, Patricia)

- Terry Reynolds reported that the book cart sales are ahead of last 3-4 years.
B. Econo Food Slips (Mary)

- Mary will continue to tally the slips. She has someone collecting them in the Admin building while she is on leave of absence from Dec 1, 2009 to May 24, 2010.

C. Winter Carnival Feb 6th 11am -3pm

- Need to plan the Winter Carnival event in our January meeting.
- We should pull books in the Dec work bee for the event.
- We will pilot the new prices at the chocolate sale.
- Need new calculators or batteries since the existing ones do not work.

D. Spending Requests (Ellen)

- Ellen will check for new spending requests.

FYI: Spending Requests – List of outstanding funding requests from previous discussions:

- Additional soft seating for area around coffee shop ($3000)
- Furnish an area for graduate students in 24/7 space W side: carrels, lockers ($5000)
- Bullfrog file: $1495
- Professional Development support – estimated that it costs about $2000 per person per trip.
- Springer E-book 2009. Total cost @$17,000. We are looking for partial funding.
- Reference collection: $3000.

The meeting adjourned at 4:50 pm.

The next meeting will be the December 5th – downstairs - from 3- 5pm – we are doing a work bee instead of the usual meeting.
Submitted by Mary Marchaterre, Friday, November 13th, 2009.