Minutes of the Board Meeting
Friends of the J.R. Van Pelt Library
Thursday, October 7th, 2010

Present: Don Durfee, Eloise Haller, Karen Hubbard, Kelly Luck, Mary Marchaterre, Adrienne Minerick, Faith Morrison, Terry Reynolds, Dana Richter, Patricia Van Pelt, Dee Vincent

Absent: Deb Charlesworth, Amy Hughes, Ellen Marks, Rhianna Williams

Vice Chairperson Don Durfee called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the Sept meeting were reviewed and approved with slight modifications. Motion by Dana and seconded by Dee.

2. Treasurer Report (Terry Reynolds)

- Terry Reynolds presented the latest FVPL Treasurer Report. Account balance is $20,903.37.
- The treasurer’s report was reviewed and approved. Motion by Mary and seconded by Eloise.
- The flatbed cart bill was paid.
- Mary will resend out Eric’s email request for 2011 travel grant program. This can be discussed at the annual meeting.

3. Old Business:

A. Finalize plans for Annual Meeting Oct 21, 2010 in East Reading Room from 4:30 – 6pm.

- Tess Ahlborn has agreed to give a talk about the “The Mighty Mac - an ASCE National Historic Civil Engineering Landmark”.
- Faith will send out notice to EDS and Tech Today about it.
- Faith will check with Tess and find out what she needs to do her talk. Faith will pass on to Ellen and staff any issues/needs such as projector, sound system, screen, etc.
- A sign up list was passed around for refreshments, supplies, etc.
B. Annual Book Sale Planning (Book Sale Committee)

- Dana picked up Dick’s books. He also picked up Phyllis’s books too.
- Dana will send in a request to add the book sale date to the MTU calendar.
- Eloise will email Dana a leaflet to have printed and passed out about the book sales. This leaflet can be left with the Library to pass out to people.

4. New Business:

A. New Board Members – have one open position

- Kelly Luck was nominated by Faith, 2\textsuperscript{nd} by Patricia and approved as a new board member.
- She has also volunteered to be the new treasurer. Terry will check with Finance about changing the account custodian who is not a MTU employee. He will spend the next year training the next treasurer.
- Patricia will email Rhianna to ask if she can attend our meetings as a library staff resource person. Rhianna has agreed to do so.
- Faith will ask Adrienne Minerick if she is interested in joining the board.

B. Book Sorting – Saturday Oct 23, 10am to 2pm

- The book sorting and boxing session on Student’s Make a Difference Day was set up by Dana.
- A motion by Mary, 2\textsuperscript{nd} by Dee to authorize up to $75 for refreshments and pizza was approved.
- Dana will email reminders about this event. All are welcome to come help out.
- Note: There are special books that need to be priced.

C. Misc.

- The Raven is missing a label. Faith will email Christa about it to gather more information, so a label can be made.
- Faith will check about the status of the binder with Ellen S.
- Mary will look into the leaflet Faith brought about upartmap.com to see if we can get our collection added to it.

5. Informational Items:

A. Book Cart (Karen, Patricia) - Need good books

B. Econo Food Slips (Mary) – nothing to report

C. Financial Audit - Terry, Mary, Kelly and Amy will schedule a meeting.

D. Status of setting up a Friends store on the MTU techshop web site (Don) - is in test mode.
E. **Budget Committee** - Terry, Don and Dana are on the budget committee.

The meeting adjourned at 5:00 pm.

Annual Meeting will be October 21\(^{st}\), 2010 in the East Reading Room – 4:30pm to 6pm.

The next meeting will be the **Thursday, November 4\(^{th}\), 2010.**

Submitted by Mary Marchaterre, Tuesday, October 12, 2010.