Minutes of the Board Meeting  
Friends of the J.R. Van Pelt Library  
Thursday, January 13th, 2011

Present: Deb Charlesworth, Eloise Haller, Karen Hubbard, Amy Hughes, Kelly Luck, Mary Marchaterre, Adrienne Minerick, Faith Morrison, Terry Reynolds, Dana Richter, Patricia Van Pelt

Absent: Don Durfee, Ellen Marks

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the Dec meeting were reviewed and approved. Motion by Patricia and seconded by Faith.

2. Treasurer Report (Kelly Luck)

- There is a slight change to the Dec report; the account balance is $21,000.85.
- Kelly has electronic access to the Friends accounting reports.
- Total balance is $21,641.62. The report is in a new layout.
- Afghan Blanket:
  - Faith has 1 afghan blanket and the rest are in storage.
  - During Winter Carnival, we need to do a count of the blankets that are in storage.
  - Amy paid the afghan sales bill and sent it to Finance to process.
  - There are 2 sales in process and they will appear in next month’s report.
- Terry and Faith have some note cards, rest are in storage.
- The treasurer’s report was reviewed and approved. Motion by Faith and seconded by Patricia.

3. Old Business:

A. Annual Winter Carnival Hot Cocoa and Book Sale – Feb 12 11am to 3pm

- Amy will email the signup sheet after it is updated in the meeting.
- Amy will verify someone from the Library will be there at 10am to let us in for the sale.
- Eloise passed around advertising and information sale sheets for approval. She will pdf the Board with the latest versions so we can post them or pass them around. She will change the postcard amount to $8.
- Karen will take care of the signs for the tables during the sale.
- Adrienne will work on the signs for the sandwich board.
- Do not need a work bee for this sale.
B. Annual Book Sale Planning (Book Sale Committee) – 03/25 10am – 4:30pm

- All set for now.

C. FVPL Budget

- Terry passed out a draft budget for review.
- It was decided to transfer the ‘Transfer to Reserves’ to Other Ad Hoc Prjcts (1500 + 842)
- The budget report was reviewed and approved. Motion by Faith and seconded by Kelly.
- Need to ask Ellen if there is a significant project we can help fund.

4. New Business:

A. Art Collection

- The Art Collection committee is comprised of Patricia and Ellen. Additional members will be invited.
- Patricia will check with Phyllis about her procedures.
- The first task of the committee will be to develop the art policy.

B. Friends Promotion

- Ellen asked if we wanted to rename some collections or make some signs indicating they were donations from the friends.
- We discussed some ideas, such as maybe creating a plaque about the existence of the Friends since 1991. Deb suggested we may want to do a rotating display of pictures of the Board (past/present) with descriptions of some of the things we have/do support.
- Please email Mary with any photos you have from different sales, meetings, etc. She will store them for our use at a later time.
- Amy will email back to Ellen our ideas.

5. Informational/Open Items:

D) Friends Store – on hold till ITSS fixes an issue.

Book Sale Committee – Dana, Deb, and Patricia
Budget Committee – Terry (chair), Kelly, Don and Dana
Audit Committee – Amy and Mary
Art Collection Committee – Patricia (chair) and Ellen

The next meeting will be the Thursday, February 3rd, 2011.

Submitted by Mary Marchaterre, Friday, January 21st, 2011.