Minutes of the Board Meeting  
Friends of the J.R. Van Pelt Library  
Thursday, September 8th, 2011

Present:  Deb Charlesworth, Don Durfee, Eloise Haller, Karen Hubbard, Amy Hughes, Kelly Luck, Mary Marchaterre, Ellen Marks, Faith Morrison, Terry Reynolds, Dana Richter, Patricia Van Pelt

Absent:  Adrienne Minerick

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the April meeting were reviewed and approved. Motion by Terry and seconded by Patricia.

2. Treasurer Report (Kelly Luck)

- Kelly will inventory the blankets. If you are holding one, let her know.
- Kelly will change the name on our MTF account from Terry Reynolds to Amy Hughes. She will send the request to Linda Bilich at the Tech Fund.
- A motion made by Faith and seconded by Kelly to transfer money from the Tech Fund account to the demand account was approved. The balance in the Tech Fund account should be kept at about $5,000.
- Balance as of Sept 8th is $26,848.84.
- The treasurer’s reports for July 1st and Sept 8th were reviewed and approved. Motion by Faith and seconded by Terry.
- Mary will send a report to Kelly of all gifts for previous year, so she can review and with Patricia’s help send out thank you notes to them.

3. Old Business:

A. Usage of Friends online Store

- First sale using this site was successful. Need to increase advertising.
- Mary & Don will work on creating an alias for Faith’s page or buy a domain name, etc. Need to find a way to increase visibility and search ability.
- Asked Adrienne to look through the UMICH sites on how they do their sales and friends for the library web pages.
- Reviewed test gift web and made changes to the price ranges for membership. Need to update these price changes on all web pages. Also, put the gift web into production and have the Board review it again.

<table>
<thead>
<tr>
<th>Membership Level</th>
<th>Price Range</th>
<th>Previous Price Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friend</td>
<td>$20 - $49</td>
<td>($15-24)</td>
</tr>
<tr>
<td>Family Member</td>
<td>$50 - $99</td>
<td>($25– 49)</td>
</tr>
<tr>
<td>Benefactor</td>
<td>$100 - $249</td>
<td>($50 -249)</td>
</tr>
<tr>
<td>Book Sponsor</td>
<td>$250 - $999</td>
<td></td>
</tr>
<tr>
<td>Best Friend</td>
<td>$1000 and up</td>
<td></td>
</tr>
<tr>
<td>Student</td>
<td>$15</td>
<td></td>
</tr>
<tr>
<td>Senior</td>
<td>$15</td>
<td></td>
</tr>
</tbody>
</table>
B. **Annual Book Sale 2012**

- Need a work bee – suggested next one could be on ‘Make a Difference’ day which is coming up in October. Will discuss at Oct meeting.
- Need to bring out the unsorted boxes at next work bee.

Thursday March 15: Pre-sale 5-7pm  
Friday March 16: Sale 10am-4pm

4. **New Business:**

A. **October Annual VPL Meeting**

- Oct 27th 4:30 to 6pm in the East Reading room.  
- Patricia will look for a speaker.

B. **Newsletter**

- Need to mention that we want to change the date of the annual meeting in the Oct newsletter, so it can be discussed/voted on in the Annual Meeting.  
- Ellen will write about the changes to the Library.
- Mary will send in a note about Econo Slips.  
- Patty Lins has photos of the Library Winter Carnival Sale – Faith will contact her about using them.  
- Ellen will write about how everyone can use the inter-library loan option to borrow books from any Michigan library.  
- The date of next year’s book sale will be put in it.

Book Sale Committee – Dana, Deb, and Patricia  
Budget Committee – Terry (chair), Kelly, Don and Dana  
Audit Committee – Amy and Mary  
Art Collection Committee – Patricia (chair) and Ellen

C. **Miscellaneous**

- Patricia asked Ellen to propose to the Friends that we fund the creation of a professional brochure for the Library.
- In November, the Library will have a web designer that works on the CMS system and may be able to assist us in upgrading our web site. We need a good logo too.

The next meeting will be the **Thursday, October 6th, 2011.**

Submitted by Mary Marchaterre, Monday, September 27th, 2011.