Minutes of the Board Meeting  
Friends of the J.R. Van Pelt Library  
Thursday, March 1st, 2012

Present:  Deb Charlesworth, Don Durfee, Eloise Haller, Amy Hughes, Dan LaForest, Kelly Luck, Mary Marchaterre, Faith Morrison, Dana Richter, Patricia Van Pelt

Absent: Karen Hubbard, Ellen Marks, Adrienne Minerick, Rhianna Williams, Margo Woller-Carter

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the Jan meeting were reviewed and approved. Motion by Patricia and seconded by Dan. No February minutes were done during the work bee.

2. Treasurer Report (Kelly Luck)

- Balance as of Dec 1st is $28,043.09. Motion by Faith and seconded by Dan to approve the draft report passed.
- Kelly will send out final report when she has the final finance reports.
- During Winter Carnival, sold one afghan blanket and made $195.75 in book sales.
- Reimbursed Eloise for lamination costs.

3. Old Business:

A. Annual Winter Carnival Hot Cocoa and Book Sale: Feb 11th

- Patricia noted that the new setup was conducive to engagement of the Library. The sale went very well; weather was cold and drew many people in.
- Suggested improvements to add to our checklist for next year are:
  - Create a big sign about the March Book Sale.
  - Need to put up the FVPL sign – missed putting it up this year. We need to explain who we are, etc.
  - Redo our donation can – put our logo and name on it.
  - Ask the Library to put a slideshow about us up on a screen. We will need to provide the slideshow to use.
  - Ask Blue Key for their maps or a pdf of their maps, so we can pass them out.
  - Pass out maps of the campus.
  - Add to the map, information about the Mineral Museum
  - Create price stickers for the note cards and blankets.
- Motion by Faith and seconded by Patricia to buy envelopes for the single note cards was approved. Kelly will check out the costs and quantity needed.
- A mother commented that the note cards would be useful as thank you cards by graduating students. Deb will check with Jacque to see if we could sell the note cards at graduation. Mary will bring a set to Alumni Relations to see if they would want to sell/use them.
B.  2012 Annual Book Sale – March 15/16

- Katie/Eloise will have about 15 big price signs created to put up during the sale.
- All of the signs and notes created by Eloise were put in the storage area.
- Eloise emailed the pdf about the book sale, so we can print it and post it at various locations.
- Amy will ask the Daily Mining Gazette to interview Patricia about the sale.
- Motion by Eloise and seconded by Faith was approved. Eloise will contact the student group to pass out our flyers for us for $40 (if they are still providing this service).

C.  Sign Up for Book Sale Duties

- Amy passed the sign up list during the meeting. She will email it out to us so we can follow up on items to do before and during the sale. See you at the sale!

D.  Spring Newsletter

- Faith passed out a draft for review during the meeting.
- Faith has posted on the web the March newsletters for review. She will mail out the newsletters as soon as possible.

4.  New Business:

A.  Order More Afghans

- Kelly said that we have 13 blankets left.
- A motion by Faith and seconded by Mary passed. Kelly will order 25 new blankets.

5.  Informational/Open Items:

A.  Book Cart (Patricia/Karen) - in process

- Sales are going well.

B.  Econo Food Slips

- Keep sending them in, will be dropping off next batch in a week.
- Brent Burns (Corporate) sent a thank you note to Econo for their donation to us.

C.  Financial Audit – need to schedule

Next Board meeting is April 5th, 2012.


Book Sale Committee – Dana, Deb, and Patricia
Budget Committee – Kelly, Don and Dana
Audit Committee – Amy and Mary
Art Collection Committee – Patricia (chair) and Ellen
Liaison to Travel Grant Committee - Don