Minutes of the Board Meeting

Friends of the J.R. Van Pelt and Opie Library
Thursday, November 7th, 2013, 4:00 PM

Present: Deb Charlesworth, Eloise Haller, Karen Hubbard, Amy Hughes, Daniel LaForest, Kelly Luck, Mary Marchaterre, Faith Morrison, Dana Richter
Absent: Don Durfee, Rasika Gawde, Adrienne Minerick, Ellen Marks

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1) Minutes
The minutes of the October meeting were reviewed and approved. Motion was by Faith and seconded by Mary.

2) Treasurer Report (Kelly Luck)
- Only a draft report was presented since the Tech Fund information was not available. It was suggested we add notes about carry forwards.
- Kelly will email the interim archivist about travel grant money that is available.

3) Old Business
a) Annual Book Sales (April 1-2, 2014)
   Make a Difference Day, Saturday, October 26th, 2013 recap
   - A lot was cleaned up and sorted, about 12 students for 2-3 hours. Dana has their emails and will contact them later. Members that helped were Dana, Eloise, Kelly and Amy.
   - Pizza reimbursement was turned into Kelly.

b) Annual Meeting Recap
   - Mary will write a thank you letter to Hugh. Dana suggested we give him a set of note cards too.
   - 40-50 people attended Hugh’s talk on nitrogen. Lots of good advertising, in Tech Today twice, Eloise dropped off advertisement at various businesses, etc.
   - Mary will email the annual meeting minutes.

3) New Business
a) Replacement armoire for book cart
   - Ellen needs to get us some quotes and suggestions. Eloise suggested it be put left of the IT help desk as the new location

b) UP Poet Laureate
   - Is coming to Finlandia 11/21 for a poetry workshop.
   - Faith will investigate if we can get him here at the Library.
   - A motion by Mary and seconded by Karen to provide up to $500 for transportation costs for the Poet Laureate was passed.
c) **Thank you letters after each meeting**
   
   - Amy will find out what she needs to do to provide a thank you list before each meeting. Mary will meet with her Nov 8th to look at the web site available.

d) **Book Reduction Project**
   
   - Ellen will have more information in the spring.

Next Meeting is Thursday, Dec 5th, 2013
Meeting adjourned 5:00PM

Art Committee = Ellen, Karen and Deb  
Book Sale Committee = Dana, Deb and Adrienne  
Budget Committee = Kelly, Don, and Dana  
Audit Committee = Amy and Mary  
Newsletter = Faith Morrison  
Travel Grant = Don and Beth Russell

Submitted by Mary Marchaterre