Minutes of the Board Meeting

Friends of the J.R. Van Pelt and Opie Library
Thursday, September 9, 2012, 4:00 PM

Present: Deb Charlesworth, Don Durfee, Eloise Haller, Amy Hughes, Kelly Luck, Karen Hubbard, Mary Marchaterre, Ellen Marks, Adrienne Minerick, Dana Richter, Patricia Van Pelt

Absent: Dan LaForest (co-op for fall, back in spring), Faith Morrison (on sabbatical)

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1) Minutes
The minutes of the May meeting were reviewed, one minor change to the name Dan D. to Don D.; motion by Patricia, seconded by Deb to approve. Passed.

2) Treasurer Report (Kelly Luck)
Balance as of July 1st, 2012 is $31,991.42
Balance as of Sept 1st, 2012 is $32,215.07
Received donations, sold blankets and note cards.
Book cart yielded $98.73.
The afghans were restocked.
- Ellen will ask if the library art installation project is still on.
- Budget committee will meet and maybe have a budget for next meeting.
- Deb will order extra envelopes and sleeves for the cards so we can sell single cards at Winter Carnival.
- Kelly will work with Ellen to transfer the $8500 for the library scanner.

Motion by Mary and seconded by Adrienne to approve both treasurer’s reports. Passed.

3) Old Business
   a) The Library Scanner is here! (Ellen Marks)
The new scanner is in the garden level. Other photocopiers have been replaced in the Library too. Scanning is free, you can use a jump drive or email the pictures.
      - Dana will organize the work bee with students on Make a Difference Day.
      - Motion by Eloise and seconded by Kelly was approved to spend up to $75 for treats for the students during this work bee.
      - Mary will request thank you list from Tech Fund for last year
      - Mary will document how to get membership lists
      - Eloise will work with Katie to update the announcements/flyers for the book sale.
4. New Business

a) Archives Funding Proposals (Erik Nordberg)
   - Motion by Mary, seconded by Dana to approve $2000 for the 2013 Travel Grant Program was passed.
   - Motion by Patricia, seconded by Kelly to approve $3,000 for the 2014 Symposium Scholars was passed for fiscal year 2013. Further proposals will be considered next fall.
   - Don D. will work on the committee to help select candidates for the Travel Grant Program.

b) October Annual Meeting is Oct 25 4-6pm in the East Reading Room
   - Ellen will book the room for us.
   - Don will ask Mary to be our speaker to talk about Malta. If she can't do it, Don will check with other potential speakers.
   - Slate for Oct.
     - Treasurer – Kelly
     - Secretary – Mary
     - Chairperson – Amy
     - Vice Chairperson – Deb
     - Patricia is going off-board.

c) Fall Newsletter
   - Please send to Amy articles for this newsletter. (Scanner article from Erik, book sale by Deb, etc.)
   - Amy will check with Faith on how to do the newsletter and who to mail to, etc.
   - 'Remove credit card accepted' from newsletter.

d) Additional
   - Adrienne will write up a proposal about journal needs and see what Friends can do to assist with the costs.

5. Informational/Open Items

a) Book Cart – Karen
b) Econo Receipts – Mary still accepting; send through campus mail (Thanks!) – will find a replacement on at Citizens.
c) Financial Audit – pending

Next Meeting is Thursday, Oct 4, 2012
Meeting adjourned 5:10PM

Book Sale Committee = Dana, Deb
Budget Committee = Kelly, Don, and Dana
Audit Committee = Amy and Mary
Art Committee = Ellen Marks
Newsletter = Faith Morrison

Submitted by Mary Marchaterre