Minutes of the Board Meeting
Friends of the J.R. Van Pelt Library
Thursday, May 6th, 2010 - corrected version

Present: Deb Charlesworth, Eloise Haller, Karen Hubbard, Amy Hughes, Mary Marchaterre, Faith Morrison, Terry Reynolds, Patricia Van Pelt, Dana Richter, Dick Rupley, Ellen Seidel, Dee Vincent

Absent: Sue DesRochers, Don Durfee, Rhianna Williams

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the April 1, 2010 meeting were reviewed and approved. Motion by Faith and seconded by Patricia.

2. Treasurer Report (Terry Reynolds)

- Terry Reynolds presented the latest FVPL Treasurer Report. Account balance is $22,401.54. The treasurer’s report was reviewed and approved. Motion by Deb and seconded by Eloise.
- Encumbrances were listed for the Archives Travel Grant Program $1750 and Library – E-Book project $1250 and Library – Video Clip project $1500 and Library – Brochure project $500. The total for encumbrances is about $5000.
- Book sale donations were up this year due to SIS mentioning that we were paying the sales tax and asking for donations. The can was filled; may want a larger can next year.
- Book cart money box was full too; another good month at about $70.

3. Old Business:

A. Annual Book Sale review, suggestions for next year

- Eloise handed out a ‘Suggestions for 2011 Book Sale’ list – will send in another attachment.
- Pre-Sale – we had an issue with one dealer sequestering books. It was suggested that for next year, Faith can announce our rule when she is doing the pre-sale talk. It is suggested that our rule be something like this – “Do not remove items from the shelves with the goal of making purchasing decisions later. Examine one book at a time, decide to purchase it or return it to the shelf where you took it. Violators will be asked to leave.”
4. New Business:

A. Coordinator for 2011 Annual Book Sale (March 24 & 25, 20100)

- We are still soliciting for a new coordinator. It was suggested it be done by committee if no one volunteers. Dana will continue to do books pickups of his choosing with student help.

B. Buy Flatbed Cart for the Library, $308.98

- Dana Richter suggested that we pay for the new flatbed cart that the Financial Manager, Carol Makkonen purchased recently. She had assisted us greatly in the Winter Carnival and Book sale. Motion was made by Dana, seconded by Patricia and passed to pay for the flatbed cart. Terry needs to contact Shannon Brodeur about the inter-account payment.

C. Mineral Museum move to Library

- This is not currently an option at this time.
- Faith will send the comments from the survey to Ellen S. about this issue.

D. Summer Book Cart Maintenance, other summer tasks?

- Karen and Patricia will continue to maintain the book cart. Everyone is welcome to add books to the cart. Remember that books are priced higher on the book cart.
- Need to see if the following places need more note cards from us. We sell them at $6 wholesale and suggest a retail price of $12. They are stored under the stairs and a key is needed to get them. Stores that we supply are: Copper World, Quincy Hoist, Enerlei, and Isle Royale National History Association.

5. Informational Items:

A. Book Cart (Karen, Patricia)

- Sales were good last month and Karen and Patricia will continue to stock it.

B. Econo Food Slips (Mary)

- Please continue to collect receipts till the end of May then mail to Mary. I will do a final tally and send it to Econo the beginning of June.

C. Financial Audit

- Amy will schedule a meeting with Terry and Mary to do the audit this summer.
D. Status of setting up a Friends store on the MTU techshop web site (Don)

- Don is currently investigating this. Amy will check with him on the status.

E. Library Director Search

- See Tech Today announcement that Ellen Marks is the new Directory and will start August 1st.
  
  http://www.admin.mtu.edu/urel/ttoday/previous.php?issue=20100507

F. Sulla Aatsiniki session

- Ran out of time, did not pursue it further.

The meeting adjourned at 5:00 pm.

The next meeting will be the Thursday, September 2\textsuperscript{nd}, 2010. Motion by Dick, seconded by Deb.

Submitted by Mary Marchaterre, Friday, May 7\textsuperscript{th}, 2010.