Minutes of the Board of Directors of the
Friends of the Van Pelt Library
November 30, 1995

Present: Fisher, Hawthorne, Hoagland, Love, Morrison, Reynolds, E. Yarbrough, R.
YARBROUGH, Johnson
Absent: Praeger, Van Pelt
Visitors: none

Faith Morrison called the meeting to order at 4:05pm; Action items are in **bold**.

Faith Morrison, chair of the Steering Committee, called the meeting to order. The officers of the Board were elected:

Chairman - Faith Morrison  
Vice Chairman - June Hawthorne  
Secretary - Edward Yarbrough  
Treasurer - Nancy Fisher

Faith Morrison agreed to take over preparing the minutes.

The Board discussed setting a monthly meeting time. The 4:00pm on the first Thursday of the month was chosen, with the next meeting being January 4. Morrison will contact Tech Topics to announce the Board meeting time.

Nancy Fisher reported on a fund-raising idea. Riddle Manufacturing will manufacture custom afghans which are woven with a group's own design. The cost is $25.50 per afghan, and they retail for $50. After some discussion the Board approved the purchase of 225 afghans designed by the Friends to be sold at graduation and Alumni Homecoming. The total cost will be $5625.75 with $1000 due to Riddle around the beginning of April. The Friends need to act fast to get the afghans ready by graduation. If they are not ready for graduation, we will sell them, charging for shipping. Fisher reported that she had already arranged for MTU's licensing agreement to be sent to Riddle, but that they have not responded. The Friends currently have $1300 which will cover the initial deposit; the remainder will come from pre-selling the afghans and from the proceeds of the book sale. If necessary the Friends will arrange a loan from the Tech Fund for the balance. A committee consisting of Fisher, Kim Hoagland, and Terry Reynolds will design the quilt and report on the progress of the project at the next meeting.

Morrison reported that Betzi Praeger had investigated some of the details of the booksale and that she had learned that there were not many books currently waiting to be sold. The Board discussed methods for soliciting more books. Books donated to the Friends will be looked over by Ellen Seidel, Acquisitions Librarian, to see if the Library wants to keep any of the donated books; Seidel will also set aside and arrange for the sale of books which are of high value. The date for the booksale was set for the second week in March; the Booksale Committee, Praeger, Ray Yarbrough, and June Hawthorne are charged with bringing to the Board at the next meeting plans for the booksale.

Ray Yarbrough suggested that the Friends might want to sponsor a Tech Tea. Morrison agreed and suggested that the Tea be centered around a discussion of the Library of the Future. Some other topics were discussed. Reynolds agreed to call Valerie Pegg to find out the process for
sponsoring a Tech Tea. It was suggested that perhaps an expert from outside could be brought in (Johnson suggested the retired director of the MIT Library).

Ed Yarbrough reported that the Friends now have 30 members.

Phyllis Johnson reported that the cost of printing black and white thank-you cards with perforated membership cards would be $96 for 250. Two-color cards would cost $150 for 250. The Board decided not to purchase right now.

Morrison reminded the Board that the Friends are meant to put out a newsletter. The end of January or the beginning of February was chosen for the time of publishing of the first newsletter. It was decided to recruit someone from outside of the Board to edit and process the newsletter. All Board members are charged with recruiting volunteers for this and for the book sale. Possible content includes: book sale, afghan sale, chairman's column.

Meeting adjourned at 5:15pm.

The next meeting will be Thursday, January 4, 1995 at 4pm in room 301 of the Van Pelt Library.

Submitted by: Faith Morrison, November 30, 1995