

## Michigan Technological University Graduate School

### Preliminary Course Plan — Master of Science

*For student planning purposes only – This form does not need to be submitted to the Graduate School.*

Name \_\_\_\_\_ Student ID \_\_\_\_\_ E-mail \_\_\_\_\_

Degree Program \_\_\_\_\_ Semester degree expected \_\_\_\_\_ **(See Final term options on reverse)**

List all courses and research credits in which you plan to enroll. Plan your enrollment carefully. It is less expensive to pay for an extra credit or two during an early term than to pay for an extra semester because you are a credit short. Full-time status requires 9 credits in academic year semesters and 1 credit in the Summer. Student must be continuously enrolled (except Summers) until completion of a degree.

Course Title	Course Number	Credits	Counts toward Degree (check)
1 <sup>st</sup> semester (circle one and add year) Fall Spring Summer _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
2 <sup>nd</sup> semester (circle one and add year) Fall Spring Summer _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
3 <sup>rd</sup> semester (circle one and add year) Fall Spring Summer _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
4 <sup>th</sup> semester (circle one and add year) Fall Spring Summer _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
5 <sup>th</sup> semester (circle one and add year) Fall Spring Summer _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
6 <sup>th</sup> semester (circle one and add year) Fall Spring Summer _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If credit transfers are to be counted toward your degree, list them below and process the Transfer Credits form as soon as possible.

Title	Number	Credits	Counts toward Degree (check)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**PLANNING YOUR THESIS/REPORT/COURSEWORK DEFENSE**


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**Work closely and early with your advisor to plan for your final semester.** Taking three credits in a Summer, or an extra credit during an academic semester may mean you won't need to enroll for an "extra" semester and "extra" credits to finish up.

**Work closely and early with your advisor and committee to schedule your defense.** If, for example, *you* plan to defend the last week of summer semester but then find out that your advisor has a research trip planned and won't be back until Fall classes start, you will have to enroll for Fall semester. Exceptions will be granted only in the case of an advisor's **unplanned** absence that prevents a **scheduled** defense from occurring.

**Your graduation semester is the semester in which you have completed ALL requirements, including paperwork. You must have all materials (thesis, report, paperwork, etc.) turned in to the Graduate School BEFORE 4:00 p.m. of the first day of classes of the following semester** or you will be required to enroll for the semester that has begun. For example, if you defend Fall semester and do not get materials in before 4:00 p.m. the first day of Spring semester classes, you will be required to enroll for Spring semester and you will be a Spring graduate. The **ONLY** exception to this is in the case of the *unplanned* absence of your advisor which delays a defense or approval of thesis/report revisions. One credit of UN5953 may, in some circumstances, satisfy this requirement.

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**Semester degree is expected** \_\_\_\_\_ (M4 should be turned in the semester before this)

**Credit Summary (Courses from Side One of this form that will be used toward the degree)**

	Semester Credits (MTU)	Semester Credits (transfer)
Grad-level course work	_____	_____
Upper-level undergrad	_____	_____
Practicum	_____	_____
Report Research	_____	_____
Thesis Research	_____	_____
Subtotal	_____	_____
<b>Total credits</b> (30 minimum)	_____ (MTU + transfer)	

Please indicate which MS you are taking: Plan  A (thesis)  B (report)  C (coursework)  D (coursework, no exam)

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**Degree Requirements  
(semester credits)**

	Master of Science, Master of Forestry			Master of Engineering	Master of Business Admin
	Plan A Course Work and Thesis	Plan B Course Work and Report	Plan C & D Course Work		Plan D Course Work
Min. grad credits (5000 level)	12	12	18	12	36
Max. undergrad credits (3000-4000 level)	12	12	12	14	0
<b>Min. course work credits (total)</b>	<b>20</b>	<b>24</b>	<b>30</b>	<b>26</b>	<b>36</b>
Practicum credits (MEng)	-	-	-	2-4	-
Research credits*	6-10	2-6	-	-	-
<b>Minimum total credits</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>36</b>

**Approval Signature:**

 \_\_\_\_\_  
 Major Advisor

 \_\_\_\_\_  
 Date